

STUDLEY ENTACO BOWLS CLUB – MEMBERS INFORMATION

2024

This handout has been produced to provide members, particularly those new bowling with basic information about how **STUDLEY ENTACO Bowls Club**, (further referred to here as the Club), operates.

CONTENTS

HISTORY	1.0
LEGAL STATUS, CONSTITUTION, RULES, AFFILIATION & DATA PROTECTION	2.0
MANAGEMENT	3.0
FEES & MEMBERSHIP	4.0
CLUB ACCESS, EQUIPMENT & GREEN	5.0
COACHING	6.0
PLAYING BOWLS, MATCHES, ETIQUETTE, ROLES	7.0
CATERING, CLEANING & BAR	8.0
FUND RAISING	9.0
SOCIAL EVENTS	10.0
WEBSITE	11.0
SUMMARY	

1.0 HISTORY

This Club started on this site in 1949 and was founded for use by workers at the English Needle and Tackle Company, hence the word 'ENTaCo'. During the period up to early 2000's the Club had only a small pavilion and members got changed in the garage just outside the current gated entrance.

From 1997 ladies played an ever-increasing role in the Club culminating in ladies becoming playing members in 2001.

In 2003 members embarked on a mammoth task to build a new clubhouse, including changing rooms! Over a period of two years they combined two old portable classrooms into the building you see today. For pictures of the transformation please take a look at our website. www.entacobowlsclub.com

Since that time, we have continued to make year on year improvements, Some of the larger tasks include adding a toilet block, perimeter fence, installing a shipping container to store bowls and green maintenance equipment and buying and building a shed for storing gardening tools. We have an ongoing 'Improvements List' that keeps us aware of needed improvements, large and small, suggested by the committee and members.

A continuous task is maintaining the green. This is not just a matter of cutting the grass but covers a wide spread of skills to keep the green in good playing order. We have been very fortunate that we have a superb playing surface, nurtured by Greenkeeper Harvey Brereton, for many years. He has now passed the baton to Phil Cheatham who is keeping up the tradition along with a team of helpers.

We rely on member volunteers to help with most tasks in the Club. This has kept our costs down and helped us survive as a thriving club to this day.

2.0 ENTACO LEGAL STATUS, CONSTITUTION, RULES, AFFILIATION & DATA PROTECTION

2.1 Community Amateur Sports Club

The Club is registered as a Community Amateur Sports Club (CASC).

STUDLEY ENTACO BOWLS CLUB – MEMBERS INFORMATION

2024

2.2 Charitable Status

CASC status enables the Club to operate as a not-for-profit charity. This enables donations to be eligible for gift aid. It also enables the Club to enjoy an 80% discretionary rate relief.

2.3 Property Ownership and Leases

The Club owns the building, but the land is owned by Studley Parish Council to whom an annual ground rent is paid. We have a lease that expires in 2033. The sports ground is run by the Studley Sports & Social Club to whom we pay an annual fee towards maintenance of the general area.

2.4 Constitution

The Club's written constitution sets out the objectives and fundamental principles that the Club must follow. These can only be changed if approved at an Annual General Meeting (AGM) of the Club. A copy is available on our website for members to read. A paper copy can be had from the Secretary.

2.5 Club Rules

The Club rules are determined by the Committee and updated to suit changing circumstances. A copy of the rules is available on our website for members to read. A paper copy can be obtained from the Secretary. Rule changes must be in line with the Constitution.

2.6 Affiliation

The Club is affiliated to Warwickshire County Bowls Associations, South Warwickshire Bowls Association and the National Governing body Bowls England.

2.7 Data Protection (General Data Protection Regulations May 2018)

The Club has a policy in place requiring members consent before the use of Personal Information.

3.0 MANAGEMENT OF STUDLEY ENTACO BC

The Club is run entirely by unpaid members who are elected each year to form a committee. This committee then runs all aspects of the Club including all decisions pertinent to buildings, membership, fixtures, green maintenance and finances. In fact, any matter affecting any aspect of the Club and its members.

If you have any issues or suggestions, please feel free to either put them in writing and/or ask a committee member to raise them at the next meeting. See the separate list of current committees members available on our website.

The committee meets approximately every month and posts the full minutes, to the 'Members' section of our website.

Club Welfare Officers are available for any concerns or issues members may experience.

4.0 FEES & MEMBERSHIP

4.1 Club Fees & Membership

An annual fee is required prior to the start of each new season, usually in April.

For those joining during the season a partial fee shall be charged depending upon the length of season remaining. See club rules for details. Persons new to bowling will be given some free sessions and coaching, if needed, before a fee is charged.

Currently Club Fees are:-

£75 for each Adult Playing Member. (anyone aged 18 years or older)

£0 for each Junior playing Member (Under 18 or in full time education)

£10 for each Non-Playing Member (Must be a past Playing Member)

New persons wishing to join the Club need to complete a membership form. This form will go forward to the committee for final approval.

STUDLEY ENTACO BOWLS CLUB – MEMBERS INFORMATION

2024

4.2 Green Fees

Generally, there are no fees for members using the green on an individual basis.

There are charges applied for certain matches/sessions.

These are:-

Outdoor Inter Club matches	£3.00 Home & Away
Indoor Friendly matches -	£5.00 Home & Away
Club Competitions -	No match fee. (£1.50 entry fee per competition)
Redditch Triples League	£2.00 Home & Away
Interberga	£2.00 Home & Away
National Two-Fours Top Club	£2.00 Home & Away
Wardrop Cup	£2.00 Home & Away
Ivens Cup	£2.00 Home & Away
Reed Trophy	£2.00 Home & Away
Tuesday roll-up	£2.00 per session
Thursday roll-up	£2.00 per session
Non members -	£3.00 each per session.

If you have a lift to and from a match, then offer to pay towards the transport costs.

5.0 CLUB ACCESS, EQUIPMENT & GREEN USE

5.1 Club Access

The outer gate, clubhouse and equipment store are kept always locked when not in use. Unless you are accompanied by a key holder you will need two keys. One for the gate and door shutter and another for the clubhouse and equipment store.

The keys cost £11.00 in total and are available to all members. Please ask the Treasurer if you need keys. The keys must be returned should you cease to be a member. You will then be reimbursed with the keys cost on return.

The Club is open at all times during the playing season. (April to end Sept)

The green is usually cut Monday, Wednesday and Friday mornings and is therefore best avoided at these times. If you need to play on an individual basis, please first check there are no scheduled matches. (see noticeboards) In general, afternoons in the week are free except for the Tuesday rollup and any planned matches/events.

On leaving the club, please ensure the lights are turned off and the site is locked up.

5.2 Club Equipment

The outside equipment store contains all the necessary equipment for playing, except shoes and clothing. The bowls in the rack can be used by members and non-members. Please return all equipment after use.

5.3 Green use

The rink to be played on for a given day is shown by the numbered discs on each rink. (numbers 1 through 6)

6.0 COACHING

The Club offers free coaching to all members new to bowling.

Please contact the Coach who will arrange a time to give instruction.

7.0 PLAYING BOWLS

7.1 Roll ups

Each week a roll up is held on Tuesday afternoon 2:00 pm to 4:00 pm and Thursday evening,

STUDLEY ENTACO BOWLS CLUB – MEMBERS INFORMATION

2024

6:00pm to 8:00 pm.

Please arrive at least 15 minutes before these times to allow teams to be sorted.

Dress code for rollups is casual or greys, the choice is yours. The correct footwear must be worn.

7.2 Matches -As a member you will be given a Fixtures card upon joining.

See the fixture card & notice board for all matches. You can enter your name for any of the matches by adding your name to the list of available players for that match. If chosen your name will appear on the team list. You will then need to tick your name to indicate you are still available to play. If you are not available, then cross out your name and inform the Captain as soon as possible.

Teams are first chosen from the list of available players. Members are encouraged to enter as many matches as they can to give the captain full teams.

Please note the Dress Code for matches. 'Whites' means wearing white below and above the waist, except shoes that may be white, brown or grey. 'Greys' means grey below the waist and white above, except shoes as previous. Club shirts are classed as 'White'. For more detail about the Dress Code see the Club Rules.

7.3 Club Competitions

We hold our own Club bowling competitions annually. These are open for all members to take part. An entrance fee is charged. Most games are on a knockout basis with the finalists playing on our 'Finals Day' usually held in early September. Winners and Runners Up get an individual trophy with the winner's name being added to the main trophy. You will be asked early in the season if you wish to take part in these competitions. Please have a go, they can be good learning experience and fun.

7.4 Etiquette

An area that members need to be aware of is the etiquette of bowls. It is a sport with a long tradition of sporting behaviour. New bowlers are invariably either left to find out for themselves what is expected of them, or they find themselves confronted by another bowler who delights in telling them what they are allowed and not allowed to do. This latter approach can be very disconcerting and in our Club, we want every new bowler to feel welcome in a friendly environment. This section on etiquette is included to help new members understand the sport whilst reading it in the comfort of their armchair.

Each bowler during a game is expected to be ready to bowl when it is their turn and to concentrate on the match, saving socialising for afterwards.

Players are expected to be quiet and not move at the head end when a player is preparing to bowl. Avoid obscuring the rink number and rink markers from the bowler. Do not distract the bowler by talking to them or others as they bowl.

Be aware of players on adjacent rinks. Keep to your own rink and do not become a wanderer and distract other bowlers. Do not walk past the end of a rink when somebody is about to bowl.

Encourage and praise the rest of the team including the skip. Don't applaud a team member who has outrageous luck and admit a fluke shot with grace.

Compliment your opponents' bowls and don't wave your opponents' bowls through the head.

Never criticise your opponents, the bowls green or your own team.

It is inappropriate, and against the rules, to play on a rink on the same day before playing in a club competition.

STUDLEY ENTACO BOWLS CLUB – MEMBERS INFORMATION

2024

Don't drop bowls on the green, stand on the edge of the green or sit on the bank with your feet on the edge of the green. Refrain from often moving from the bank to the green as this can cause undue wear on the green. Don't walk in the ditches or run on the green.

Minimise the distraction and interference with bowlers on adjacent rinks during movement between ends by walking, as far as possible, along the centre of the rink.

Be gracious whether you win or lose. At the beginning and end of the game shake hands with your opposition. In a singles game thank the marker and offer to buy them, as well as your opposition, a drink.

After matches be prepared to offer your opposition a drink and socialise with them.

All members are recommended to read the Laws of Bowls to familiarise themselves with the laws governing the sport. This is particularly important when playing at national level.

7.5 Arriving to play bowls

Arrive in good time at the bowls club and then locate the relevant home/away or *male/female* changing rooms and change into your bowling attire.

Bowls shoes have a totally flat sole and must be worn when on the rinks. Always change into your bowls shoes in the club or changing room. Do not wear them to travel to a club as they may contaminate the green. A bowls carrier can be useful to carry your bowls from the changing room to the bowling area.

After changing remember to take your bowls, measures, chalk or pen if required.

Report to the person in charge of your team for that day and pay them any rink or match fees due.

7.6 Pre Bowling Activities

If playing in a friendly match the club captain, before the start of the match, will stand on the green, read out the persons in each team and hand out the score cards to the skips of each rink. Take note of the rink and which skip you are playing with and then make your way to the allocated rink. If you are already aware what rink you are playing on make your way to the rink in good time before the match is due to start.

When all players are assembled shake hands with everybody on both teams wishing them good luck for the match ahead.

7.7 Roles During the Match

Each player in a team has different duties to perform as well as bowling requirements.

7.7.1 Individual Bowling Duties:

The person to play first, called the lead, will toss the coin with the opposition lead to decide who can make the decision whether to "take the mat" or hand it to the opposition. Whoever takes the mat will place it on the rink with the front of the mat a minimum of 2 metres from the ditch.

The lead will then deliver the jack to a position that has to be a minimum of 23 metres from the front of the mat. The skip will centre the jack so that it starts in the centre of the rink.

The lead will then bowl their first wood. Once this comes to rest the mat passes to the opposition lead who will then deliver their wood.

The person standing on the mat and their skip have possession of the rink from the moment that the previous wood came to rest until their own wood comes to rest. Once the wood has come to rest possession of the mat transfers to the opposing team. Never walk up the green in front of a bowler that has just bowled. They are still in possession until their bowl stops.

If the bowler who has delivered a wood wishes to speak with their skip or vice versa this must only be

STUDLEY ENTACO BOWLS CLUB – MEMBERS INFORMATION

2024

carried out when their team is in possession of the mat.

Once the skip has directed the player on the mat, they should step away from the head as the bowl is delivered. By doing so this will give all of the players a clear view of the run of the bowl.

The skip will ask their bowlers to play bowls to certain positions and indicate to the player where their previous wood lies in relationship to the jack.

Once the leads have finished delivering their woods the number two's and number three's will then deliver their woods in order, until all of the players at the mat end have delivered their woods.

These bowlers will then walk along the centre of the rink to the opposite end of the rink where the woods have been delivered. This is called "the head" and all players will stand still behind the head. At the same time the skips will walk to the mat and deliver their woods with the number 2 in triples or the number 3 in fours (also called rinks) providing advice to their skip from the head when their skip is in possession of the mat.

Once all bowls have been delivered the person who gave the skip advice in conjunction with their opposite number will determine how many shots are to be awarded to the team whose bowl was closest to the jack. If the bowls are a similar distance from the jack then the person who challenges the number of shots requested by the opposition will measure the distance between the jack and the bowls. No woods are to be disturbed until these people have agreed the number of shots and they will then communicate the score to their skips. No other players are to become involved in the measuring process and must stand away from the head and not comment. The only exception will occur when the player is physically unable to measure and then, by agreement, another member of their team can measure on their behalf. In serious matches an umpire will be present and measure if the players cannot agree.

Once the score has been agreed the number two's will update the score board accordingly.

In all matches as soon as the score has been decided the lead who will deliver the jack is expected to place the mat as quickly as possible. The opposition lead is expected to use the bowls gatherer to collect the woods and place them behind the mat. If the bowls gatherer is not used the members of the team will push the bowls back using their feet.

The number two in fours, skip in triples, lead in pairs or the marker in singles will record the score on the scorecard after the measure has been completed.

7.7.2 Team Bowling Requirements

The role of the lead is to deliver the jack to the length requested by the skip and then to deliver their bowl to rest as close as possible to the jack.

The number 2's follows suit by delivering their bowls to finish as close to the jack as possible. This is called "building the head".

The number 3's will be asked by the skip to either continue to build the head, play defensive bowls to cover positions where if the jack is moved the opponents could score many shots or to play attacking shots to either remove opposition woods or move the jack.

The skips will play similar shots to the number 3 carrying the ultimate responsibility for the result of each end as they play the last bowls.

8.0 CATERING, CLEANING & BAR

The Club does not employ caterers, cleaners, or bar staff. It is hoped that all Club members will

STUDLEY ENTACO BOWLS CLUB – MEMBERS INFORMATION

2024

take part in these activities. Rotas will be compiled, at the start of the season, and posted on the notice board showing dates and names. Each member should expect to help clean once per season and assist with the catering twice per season.

9.0 FUND RAISING

The Club is not assisted financially by any outside body. It depends on members fees, takings from matches and helping with fund raising. There are currently a number of fund-raising efforts in place.

Raffles... all matches home and away have a raffle. £1.00 per go. If you wish to donate prizes for the home raffle please feel free to do so.

Bonus Ball... A weekly draw with the winning number being the National Lotto bonus ball number. £1.00 per go. Winning prize up to £25 per week.

Bring & Buy area at the Club. Please donate and buy items.

Car Boot sale. This is run occasionally by Club members. Please feel free to donate items for this.

Club Bar. Profits from drinks sold help the Club finances. Drink up not too much!

Donations are always welcome.

Go Raise- If you shop online the Club gets a small donation each time you use this App.

9.1 CLUB CHARITY

Each season the club will adopt a charity and their box will be on display. Members are asked to give their support, especially when they breach the etiquette rules or bowl a wrong bias bowl!

10.0 SOCIAL EVENTS

As a Club member you are encouraged to use the facilities of the Studley Sports & Social Club (SSSC) to whom the Club pays an annual fee for upkeep of the general area.

Once a year, in March, we hold a 'Race Night' at the SSSC. This is a fun night of horse racing with a supper at half time. This event makes a big contribution to our funds so please try and attend.

Also in November/December, we have a skittles evening with an American Supper. (Members bring along a plate of food) Skittles makes bowling look easy!

11.0 WEBSITE & FACEBOOK

The Club has its own website at www.entacobowlsclub.com

If you have any contribution or comments for the website, please use the contact page on the site.

You can also find us on Facebook @EntacoBC.

Members password for the Members Area Section is XXXXXXXX.(To be revealed on joining)

SUMMARY

It is hoped that members will find reading this handout interesting and worthwhile. It is aimed at providing basic information so that members understand what happens at their club, where information is located, who to speak to and what they can do to help the Club as it moves forwards.

Any constructive comments to enable us to improve this document for future members would be welcome and can be advised through the Secretary.